

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
APRIL 13, 2011**

Board Members Present: O. Ahmad, J. Deal, C. Groom, R. Guilbault, S. Harris, A. Lloyd, K. Matsumoto (Chair), A. Tissier

Board Members Absent: Z. Kersteen-Tucker

Staff Present: J. Cassman, A. Chan, G. Harrington, C. Harvey, R. Haskin, M. Lee, M. Martinez, N. McKenna, D. Miller, M. Simon

Chair Karyl Matsumoto called the meeting to order at 2:08 p.m.

District Secretary Martha Martinez gave the oath of office to transit expert, Art Lloyd.

**PUBLIC HEARING FOR THE FILING OF A FEDERAL TRANSIT
ADMINISTRATION (FTA) SECTION 5310 GRANT APPLICATION FOR THE
PURCHASE OF TWO REDI-WHEELS BUSES**

Ms. Martinez said today's public hearing was set at the March 9 Board of Directors meeting. The purpose of the hearing is to receive public input and to make a determination as to whether there are any non-profit agencies that are readily available to provide the same type and level of service to the elderly and disabled population of San Mateo County as Redi-Wheels. The public hearing notice was published on March 10 and copies were sent to 15 non-profit transportation providers in the area notifying them of the time, place and purpose of the hearing. To-date, no comments have been received.

Director Adrienne Tissier arrived at 2:11 p.m.

Director of Budget and Grants April Chan said in order to be considered eligible for Section 5310 funding, SamTrans must certify that there are no non-profit entities readily available to provide the same service. Redi-Wheels provides transportation services for Americans with Disabilities Act (ADA) certified persons throughout San Mateo County and portions of San Francisco and Santa Clara counties seven days a week from 5:30 a.m. to midnight at a nominal fare of \$3.50 per trip. Redi-Wheels service is currently at capacity and additional service is often subcontracted out to taxis during peak periods to accommodate demand. The procurement of two additional buses will enable Redi-Wheels to continue to meet the needs of the community while also saving costs by reducing the need to subcontract for supplementary taxi service.

Legal Counsel David Miller said the Board of Directors has offered the public an opportunity to address the Board, both in writing and orally and accordingly, has satisfied all the legal obligations and may proceed to close the public hearing and consider action on the item.

A motion (Deal/Lloyd) to close the public hearing was approved unanimously.

The motion (Tissier/Deal) to authorize the filing of a FTA Section 5310 grant was approved unanimously by roll call.

**Recessed to Committee Meetings at 2:13 p.m.
Reconvened Board Meeting at 3:29 p.m.**

CONSENT CALENDAR

The Board approved the consent calendar (Harris/Lloyd); Ahmad abstained from approval of the March 9 minutes.

- a. Approval of Minutes of Board of Directors Meeting of March 9, 2011
- b. Approval of Minutes of Board of Directors Special Meeting of March 24, 2011
- c. Acceptance of Statement of Revenues and Expenses for February 2011

PUBLIC COMMENT

Jerry Grace, San Lorenzo, said he doesn't like what he is seeing on the news about what is happening in Sacramento and Washington D.C.

Ed DeLanoy, San Carlos, said Caltrain is short of cash. Successful transit operators save money by operating long trains only during peak hours.

REPORT OF CHAIR

Chair Matsumoto said the Board held a special study session on March 24 to discuss what is in the works for the remainder of the year for SamTrans.

She thanked Manager of Government Affairs Seamus Murphy for guiding the Board members at the American Public Transportation Association (APTA) Legislative Conference.

Chair Matsumoto thanked the Citizens Advisory Committee for the work it does.

REPORT OF THE GENERAL MANAGER/CEO

Deputy CEO Gigi Harrington reported:

- On March 17 SamTrans participated in an Older Driver Traffic Safety class at the San Mateo Senior Center.
- The Leadership Program is ongoing and this session is 50 percent complete.
- Fifteen District personnel are participating in the University of the Pacific Transit and Paratransit Management Certificate Program.
- The Interactive Voice Program for paratransit is undergoing internal testing and pilot testing will begin in May.
- The new fareboxes will be rolling out in a pilot phase with a 30-day trial on five revenue service buses.
- After the Board workshop last month, there was a discussion at the Peninsula Corridor Joint Powers Board (JPB) meeting last week on fares and services. The JPB declined to take action and set a special meeting for April 21. The JPB wants to maintain the current 86-train schedule.
- Staff will be presenting a preliminary SamTrans budget at the May 11 meeting.

Director Jerry Deal asked about the fareboxes costing \$10 million for 300. He said that is \$33,000 per farebox. He asked why are they so expensive and why didn't staff go in with other transit agencies to purchase them to get the price down. Deputy CEO Chuck Harvey said staff did a consortium bid with three other agencies. The fareboxes are very complex. This was the lowest bid and best technical bid.

Public Comment

Jerry Grace, San Lorenzo, said he just heard about Caltrain service cuts and people don't want the stations closed.

COMMUNITY RELATIONS COMMITTEE

MOTION

- a. Appointment of Citizen Advisory Committee (CAC) Members
 - i. Daniel Cruz, Representing Bus Riders
 - ii. Saundra Curry, Representing Bus Riders
 - iii. Sonny Koya, Representing Bus Riders
 - iv. Peter Loranger, Representing Bus Riders
 - v. Maureen Hall, Representing Community Riders
 - vi. Peter Ratto, Representing Multimodal Riders

The motion (Lloyd/Groom) of the appointment of the CAC members was approved unanimously.

SUBJECTS DISCUSSED

- b. Accessibility Update
- c. Paratransit Coordinating Council (PCC) Update
- d. Citizens Advisory Committee Liaison Report
- e. Performance Report – Shuttles
- f. Multimodal Ridership Report – February 2011

FINANCE COMMITTEE

RESOLUTIONS

- a. Assessment of the Fiscal Year 2011 Fuel Hedging Program and Adoption of Revised Fuel Hedging Policy
- b. Authorize Appointment of Orrick, Herrington and Sutcliffe LLP to Serve as Special Counsel in Connection with the Fiscal Year 2012 Fuel Hedging Program
- c. Authorize Amendment to the Investment Policies and Annual Reauthorization to Invest Monies with the Local Agency Investment Fund
- d. Adoption of Advertising Policy

A motion (Tissier/Deal) to approve the resolutions was approved unanimously by roll call.

- e. Authorize Rejection of Low Monetary Bid as Non-Responsive from Harris Electric and Award of Contract to Liberty Electric for Electrical Maintenance Services for a Total Estimated Cost of \$948,094 for a Three Year Term

A motion (Lloyd/Ahmad) to reject the protest of Harris Electric was approved unanimously.

The motion (Tissier/Groom) to approve the resolution was approved unanimously by roll call.

- f. Authorize Rejection of all Bids for Floor Maintenance Services and Related Carpet/Vinyl Work as Non-Responsive and Authorize Reissuing the Solicitation

The motion (Lloyd/Tissier) to reject all bids as non-responsive and reissue the solicitation was approved unanimously.

LEGISLATIVE COMMITTEE

SUBJECTS DISCUSSED

- a. State and Federal Legislative Update

PLANNING, DEVELOPMENT & SUSTAINABILITY COMMITTEE

SUBJECTS DISCUSSED

- a. Sustainability Program Overview

WRITTEN COMMUNICATIONS

In reading file

BOARD MEMBER COMMENTS

Director Adrienne Tissier said the minutes and presentation from the April 5 JPB meeting are available and that might be helpful to Mr. Grace's request under public comment.

Director Tissier congratulated Director Art Lloyd on his reappointment.

Director Omar Ahmad said there was a discussion of having a retreat and a strategic discussion. Chair Matsumoto suggested this occur in early fall.

DATE AND TIME OF NEXT MEETING – May 11, 2011 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

GENERAL COUNSEL PROPOSAL

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)
- c. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Bus Operators, Mechanics, Utility Workers and Storeskeeper Employees)

Mr. Miller reported that there is no need for a closed session today.

Adjourned at 3:48 p.m.