

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
OCTOBER 13, 2010**

Members Present: O. Ahmad, M. Church, J. Deal, R. Guilbault (Chair), Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Members Absent: S. Harris

Staff Present: J. Cassman, F. Fitzpatrick, G. Harrington, R. Haskin, M. Lee, M. Martinez, N. McKenna, D. Miller, C. Patton, M. Scanlon, M. Simon

Chair Rose Guilbault called the meeting to order at 2:08 p.m.

PUBLIC HEARING TO ADDRESS ADOPTION OF AN UPDATED PROPERTY CONVEYANCE POLICY AND FEE SCHEDULE

District Secretary Martha Martinez said at the September 8, 2010 meeting, the Board of Directors set today's public hearing to consider adoption of an updated Fee Schedule. A public hearing notice appeared in *San Francisco Examiner* on September 19 and 26 and the *San Jose Post-Record* on September 20 and 27. To date, no comments have been received.

Manager, Real Estate and Property Development Brian Fitzpatrick said the San Mateo County Transportation Authority and the Peninsula Corridor Joint Powers Board already have adopted this policy. Mr. Fitzpatrick said the updated fee schedule will capture staff time associated with processing a permit and the land value connected with the facility. He said the updated policy fees are in line with neighboring transit agencies.

Public Comment

Pat Giorni, Burlingame, said when it comes to time for any property that SamTrans owns to be used for High Speed Rail, she hopes the District collects rent.

Director Adrienne Tissier arrived at 2:15 p.m.

Legal Counsel David Miller said all the applicable legal requirements have been met and the Board can close the public hearing.

A motion (Lloyd/Ahmad) to close the hearing was approved unanimously.

AUTHORIZE ADOPTION OF AN UPDATED PROPERTY CONVEYANCE POLICY AND FEE SCHEDULE

A motion (Lloyd/Ahmad; Tissier abstained) to adopt an updated Property Conveyance Policy and Fee Schedule was approved unanimously.

Adjourned to Committee meetings at 2:16 p.m.

Board reconvened at 3:19 p.m.

CONSENT CALENDAR

The Board unanimously approved the consent calendar (Church/Deal):

- a. Approval of Minutes of Board of Directors Meeting of September 8, 2010
- b. Acceptance of Statement of Revenues and Expenses for August 2010

PUBLIC COMMENT

Jerry Grace, San Lorenzo, asked if SamTrans helped with the San Bruno fire and were there any bus routes affected.

REPORT OF CHAIR

Chair Guilbault reported:

- The coastside seat held by Director Zoe Kersteen-Tucker expires on December 31, 2010. In 2005, a policy was adopted that specifies Board appointments are to be made in a manner to promote diversity, encompassing location of residency, ethnicity and gender. No public member shall have held elected office one full year prior to being appointed to the board. Directors Karyl Matsumoto, Jerry Deal and Omar Ahmad will serve on the nominating subcommittee that will recommend a nominee.
- Congratulated General Manager/CEO Michael Scanlon on his election as chair of the American Public Transportation Association for the upcoming year.
- The advisory committee of the board met today to discuss the bus advertising policy. More data needs to be considered. The advisory committee will report back to the board at a later date.

REPORT OF THE GENERAL MANAGER/CEO

Mr. Scanlon reported:

- SamTrans sent buses for evacuation and initial shelter as an immediate and direct response to the San Bruno fire. Secondly, Public Information Specialist Tasha Bartholomew assisted staff from San Bruno in fielding calls from the media. Thirdly, staff strongly advocated in favor of an urgency bill to provide relief to San Bruno victims. The bill passed the Legislature last week. Finally, employees donated money that has been passed on to various charities.
- On behalf of staff, expressed deepest sympathy on the passing of CAC member Ken Feldstein.
- Thanked Dr. Michal Settles for her work on the RediCoast service.
- Staff's investment in human capital continues with the start of the next Leadership Academy.
- Transportation specials include the Association for the Advancement of Retired Persons Driver Safety Appreciation programs in San Mateo and San Carlos.
- Bus contracts and procurement staff are working on the Dumbarton Bridge Express Service Request for Proposal.
- Redi-Wheels staff has moved to their new modular at the Brewster facility.
- A major redevelopment of the Mervyns store at the Hillsdale Shopping Center will result in significant changes in bus stop locations.

- The operations planning staff is working with the planning and development staff on the initial work for the Comprehensive Operations Analysis.
- The Executive Team will be given a presentation by staff on the District's Green House Gas Emissions Inventory.
- Maintenance is well above the 19,000 miles goal at 22,000 miles on fixed-route service and 32,000 on Redi-Wheels.
- This weekend Route 17 will not operate on Main Street in Half Moon Bay due to Pumpkin Festival activities.
- Manager of Government Affairs Seamus Murphy and Manager of Community Relations Todd McIntyre were congratulated for being recognized by *Mass Transit Magazine* as one of the 40 up and coming transit industry managers under 40.
- Recognized Mr. McIntyre and Manager of Budgets Eva Goode for being selected for the inaugural class of the ENO Mid-management Training Program.
- Recognized Manager of Strategic Development Corinne Goodrich for being selected to participate in the International Transportation Study Program, funded by the Transit Cooperation Research Program. Ms. Goodrich will be on a two-week study mission entitled "Public Transportation Systems as the Foundation for Economic Growth." She will be with 12 other individuals meeting with transit officials in Istanbul, Turkey; Cairo, Egypt; Johannesburg and Cape Town, South Africa.
- Thanked Vice Chair Matsumoto, Directors Kersteen-Tucker and Ahmad for attending the APTA Annual Conference.
- Caltrain approved an increase in zone fares and reduction in mid-day service.

Executive Officer Public Affairs Mark Simon said Pico Boulevard is an unimproved road and the only access to South Base in San Carlos. He reported that many bus operators are alarmed at the number of close calls they had with pedestrians, bicyclists and automobiles using Pico Boulevard to access the residential complex. In anticipation of a study, staff decided to close the street to through traffic. Staff conducted a safety and security review of the property and the principal findings concluded the road does not meet the District's safety standards. It is not designed, nor built to be a thorough way or open road. It does not have appropriate signage, roadway markings including bike lanes, and the street lighting is inadequate. A complete traffic engineering study would be necessary to ensure the road could be open to through traffic in a manner that meets District safety standards. Mr. Simon said until such a study is conducted, staff advises against opening the road to pedestrian, bicycle or motor vehicles. Staff has heard from several people who ride their bicycles and use that road to access a bay trail. He said staff is prepared to facilitate scheduling of a meeting between Redwood City, the County of San Mateo and San Carlos to discuss how to improve the safety of Redwood Shores Parkway, a road that is designed to be used for this purpose.

Director Ahmad said the city of San Carlos is undergoing a redesign of the Holly Street/ Highway 101 Interchange. He said if there is an opportunity to work with SamTrans on the San Carlos side he is happy to coordinate a meeting with the public works director.

Director Tissier asked who owns the property that SamTrans leases. Mr. Scanlon said it is leased from a developer. He said staff hears the bike community loud and clear, but the problem is the liability if something happened. Director Tissier said, on behalf of the county, if there is some help needed to facilitate a meeting, please let her know.

COMMUNITY RELATIONS COMMITTEE

MOTION

- a. Designation of October as “Disabilities Awareness Month”

A motion (Lloyd/Tissier) to designate October as “Disabilities Awareness Month” was approved unanimously.

SUBJECTS DISCUSSED

- b. Accessibility Update
- c. Paratransit Coordinating Council (PCC) Update
- d. Citizens Advisory Committee Liaison Report
- e. Performance Report – ADA Paratransit Service
- f. Multimodal Ridership Report – August 2010

FINANCE COMMITTEE

RESOLUTIONS

- a. Authorize Award of Contract to Cummins West, Inc. for Purchase and Installation of Cleaire Horizon Filters and Related Items for a Total Cost of \$415,193
- b. Authorize Award of Contract to Spiteri’s Complete Auto Service and Repair, Inc. for Automotive Repair Services at an Estimated Cost of \$390,748 for a Three-year Base Term

The motion (Church/Ahmad) to approve the resolutions was approved unanimously by roll call.

LEGISLATIVE COMMITTEE

RESOLUTIONS

- a. Authorize Calling on Congress to Pass Long-term Surface Transportation Reauthorization
- b. Authorize Support of Measure M to Fund Local Transportation Improvements in San Mateo County

The motion (Kersteen-Tucker/Ahmad) to approve the resolutions was approved unanimously by roll call.

SUBJECTS DISCUSSED

- c. State and Federal Legislative Update

PLANNING, DEVELOPMENT & SUSTAINABILITY COMMITTEE

RESOLUTIONS

- a. Authorize Adoption of Grand Boulevard Multimodal Transportation Corridor Plan

The motion (Tissier/Ahmad) to approve the resolutions was approved unanimously by roll call.

WRITTEN COMMUNICATIONS

In reading file

BOARD MEMBER COMMENTS

Chair Guilbault said today's meeting will be adjourned in memory of CAC member Ken Feldstein and Assistant District Secretary Nancy McKenna's mother, Elaine McKenna.

Director Ahmad said Sister Samina was here but had to leave to extend a message to staff and the Board for being so diligent and very sensitive in dealing with the ads that appeared recently on the buses.

Director Matsumoto said she attended the APTA conference and learned a lot. She was very proud as a Board member to know that a lot of the subjects discussed and presented at the conference, SamTrans is already doing or exploring.

DATE AND TIME OF NEXT MEETING –November 10, 2010, at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

GENERAL COUNSEL PROPOSAL

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)
- c. Closed Session: Pending Litigation Pursuant to Government Section Code 54956.9(a) City and County of San Francisco v. San Mateo County Transit District, San Mateo County Superior Court Case No. CIV 495644; City and County of San Francisco v. San Mateo County Transit District, Alameda County Superior Court Case No. RG 10518243

Legal Counsel David Miller said there is no need for a closed session on the first two items. There have been ongoing meetings with the Teamsters and the ATU, as recently as this morning, but there are no actions to be brought forward. Mr. Miller said there is a need to discuss the third item in closed session.

Board adjourned to closed session at 3:55 p.m.

Board reconvened to open session at 4:10 p.m.

Mr. Miller said the Board of Directors met in closed session as permitted by the Brown Act to consider a matter of pending litigation as listed on the agenda. He said this has to do with the City and County of San Francisco v. SamTrans, a condemnation action that is pending for the acquisition of an underwater easement from the San Mateo County Transit District for implementation of San Francisco's Hetch Hetchy water pipeline upgrade project. Mr. Miller said following extensive negotiations, as summarized by counsel in closed session, staff is asking the Board to authorize the General Manager/CEO to enter into an agreement with the water department. This agreement will allow them to take possession of the property that is the subject

of the condemnation proceeding and enable their project to proceed, but with the various safeguards that have been outlined by counsel in closed session.

The motion (Church/Deal) to authorize the General Manager/CEO to enter into an agreement with the water department was approved unanimously.

Adjourned at 4:13 p.m. in memory of CAC member Ken Feldstein and Assistant District Secretary Nancy McKenna's mother, Elaine McKenna.